

DRAFT APPLICATION FORM AND NOTES – SECULAR PREMISES

APPLICATION FORM FOR PREMISES TO BE APPROVED AS A VENUE FOR MARRIAGES IN PURSUANCE OF SECTION 26(1)(bb) OF THE MARRIAGE ACT 1949 AND CIVIL PARTNERSHIPS IN PURSUANCE OF SECTION 6(3A)(a) OF THE CIVIL PARTNERSHIP ACT 2004.

This application must be made by the proprietor or a trustee of the premises. If successful, the applicant will be the holder of the approval. When completed, it should be forwarded to the Proper Officer for Registration Matters at THE REGISTER OFFICE, TOWN HALL, DUBLIN 1, together with the appropriate fee payable to £1700-00 - paid by..... DLI SQT,
invoice.

1. I/ [] apply[applies] for the premises named at item 2 overleaf to be approved for the solemnization of marriages and the registration of civil partnerships.
2. I attach 3 copies of a plan of the premises showing all the room(s) in which it is intended that marriages or civil partnerships will take place.
3. I understand that-
 - a) the premises will be inspected for suitability before approval is granted and, if this application is successful, may be subject to subsequent inspection;
 - b) public notice of the application will be given by advertisement in a newspaper with a period of three weeks for objections; and/or the notice will appear on the authority's website for the same period and that the authority may also decide to publish it in other ways if it considers it necessary to do so;
 - c) approval, if granted, will be for a period determined by the authority and will be subject to revocation. It will be for no less than three years; and
 - d) the authority will need to be satisfied that appropriate health and safety provision and fire safety is in place.
4. I declare that-
 - a) I have read and understood the information contained in this form and Annexes {A and C to this guidance};
 - b) the premises are not religious premises;
 - c) the premises are not a register office (or, where a register office is situated in the premises that is not the room that is the subject of this application); and
 - * d) I have consulted the planning authority as to whether planning consent is required and attach evidence that it is content that the premises may be used for marriages and civil partnerships.
5. I further declare that, if approval is granted-
 - * a) subject to any exemptions in the Equality Act 2010 (see paragraphs 2.7 -2.11 of this guidance) the premises will be regularly available for public use for the solemnization of marriages and the registration of civil partnerships; and

b) I will comply with both the standard conditions {Annex C of this guidance} and any further conditions that the authority considers reasonable³ that are attached to the approval.

<p>1. Full names and private addresses of applicant. If the application is made by a limited company (or other incorporated business) please give the address of the registered office and where different state also the main trading address of the company.</p>	<p>BRUHENNY GRANGE HOTEL LTD 7-10 CHANDOS STREET LONDON W1E 9DQ BLACKWELL GRANGE HOTEL GRANGE ROAD DARLINGTON</p>	<p>DL3 8Q4</p>
<p>2. Name, postal address and telephone number of the premises which are the subject of this application.</p>	<p>BLACKWELL GRANGE HOTEL GRANGE ROAD DARLINGTON DL3 8Q4 TEL 01325 509955</p>	
<p>3. Please describe the nature of the premises referred to in question 2 (e.g. hotel, stately home, civic accommodation) and the primary and other uses to which they are regularly put.</p>	<p>HOTEL</p>	
<p>4. Is the person or company named in reply to question 1 the occupier of the premises?</p>	<p>YES</p>	
<p>5. If the answer to question 4 is 'No' and there is another occupier, please give their name(s) and address(es)</p>		
<p>6. Please state here the maximum number of people permitted by the premises' fire risk assessment to occupy each room in which the proceedings are intended to be held.</p>	<p>GEORGE ALLAN 130 BRUHENNY SUITE 300 HAVELOCK REST 150 GAZEBO 6</p>	
<p>7. Do the premises currently have the benefit of any licence issued under the Licensing Act 2003 which may be relevant to this application (for the provision of regulated entertainment). If so please attach a copy.</p>	<p>YES</p>	

Signature of applicant: *D Raine* Date: 2/5/14 Interest in the premises:

If applying on behalf of a company or other incorporated business please state position in company

Address for correspondence, contact telephone number and email address:

NOTES ON THE REQUIREMENTS FOR AN APPROVAL TO BE GRANTED {An authority may choose to include this with any application form}

³ An authority may attach such further conditions to an approval as it considers reasonable in order to ensure that the facilities provided at the premises are suitable and that proceedings on the premises do not give rise to a nuisance of any kind.

The requirements for approved premises are established by the Marriage and Civil Partnerships (Approved Premises) Regulations 2005 and Amendment Regulations 2011 (referred to in these notes as the Regulations). It is these that the authority must apply when considering an application for approval.

1700-00

The non-returnable fee for this application is £ and must be submitted with the application to the proper officer for Registration Matters at ~~THE REGISTRAR GENERAL, DUBLIN 2~~.

The application must be made by the proprietor or trustee of the premises. When made on behalf of a limited company, or other incorporated business there should be a separate statement of the names and addresses of all the directors.

The premises must fulfil the following standard requirements in the Regulations:

1. Having regard to their primary use, situation, construction and state of repair, the premises must, in the opinion of the authority, be a seemly and dignified venue for the proceedings.
2. Subject to any exemptions in the Equality Act 2010 (see paragraphs 2.7 -2.11 of this guidance), the premises must be regularly available to the public for use for the solemnization of marriages and the registration (formation) of civil partnerships.
3. The premises must have the benefit of such fire precautions as may reasonably be required by the authority, having consulted with the fire and rescue authority, and such other reasonable provision for the health and safety of persons employed in or visiting the premises as the authority considers appropriate.
4. The premises must not be a register office, but this paragraph does not apply to premises in which a register office is situated provided that the room which is subject to approval is not the same room as the room which is the register office.
5. The room or rooms in which the proceedings (marriage or civil partnership) will be held if approval is granted must be identifiable by description as a distinct part of the premises.

The premises must also fulfil the authority's following requirements:

In considering the suitability of premises as a venue, the authority will have due regard to the following guidance from the Registrar General:

1. The law relating to "approved premises" is intended to allow proceedings to take place regularly in hotels, stately homes, civic halls, religious premises and similar premises without compromising the solemnity of the occasion.
2. Premises are defined in the Regulations as a permanently immovable structure comprising at least a room, or any boat or other vessel which is permanently moored. Premises not within the meaning of this definition, such as the open air, a tent, marquee or any other temporary structure and most forms of transport, will not be eligible for approval.
3. The premises must be a seemly and dignified venue for the proceedings, which must take place in an identifiable and distinct part of those premises. The primary use of a building would render it unsuitable if that use would demean any proceedings or bring them into disrepute.
4. The premises must not be any part of a register office on the plan submitted by the authority and approved by the Registrar General under the Registration Service Act 1953. Any rooms in the same premises as the register office that aren't on this plan, e.g. a council chamber in the same town

hall, can be approved but a room in a register office cannot be approved. However, an authority can set its fee for attending a marriage or civil partnership on approved premises at the same level as the prescribed fee for a marriage or civil partnership in a register office.

5. The requirement that the premises must be regularly available for use by the public will preclude a private house from being approved.